



**APPROVED**

## **IGIC Meeting Minutes**

### **Thursday August 19, 2004**

**1:00 pm – 3:00 pm**

**The Schneider Corporation**

#### **1. Introductions**

Alex Wernher, IGIC President, called the meeting to order at 1:20. He thanked Schneider Corporation for hosting us, and asked for introductions.

Jere Riggs introduced his new colleague, Christina Stevens.

#### **2. Approval of the Agenda**

After review of the agenda, it was approved by consent as submitted.

#### **3. Approval of July IGIC Minutes**

A motion to approve the minutes as submitted was made by Jerry King and seconded by Mike Machlan. The minutes were approved.

#### **4. 2005 Conference Budget**

EJ McNaughton presented a verbal report about the conference finances, food and room minimums. The conference estimate is about \$30,000. He will submit a written report on these to be included in the minutes. Jeff Corns noted that \$32k had been transferred from IGS to IGIC.

A short discussion was held on whether we should allow vendors to get refunds if they back out at the last minute. No. The group also discussed whether sometime in the future we could have discounts for speakers. Hopefully.

Alex asked if our policy and budget documents are kept in an accessible place. Jill Saligoe-Simmel noted that most corporate documents are available on the web. Jill keeps contract documents in her office. Jeff Corns maintains the master accounting spreadsheet, but there are copies with Jill.

EJ noted that he has been compiling a document on how the conference is put together – for his successors.

The group discussed potential keynote speakers. Some good suggestions are

election dependent. Several in the group had recently heard Morton Marcus, and suggested we approach him.

The conference theme this year is “Managing Change”.

Alex asked whether the IGIC Council has previously reviewed and approved the conference budget. No; but it is a good idea. EJ will provide a budget proposal to the Council for approval.

## **5. Status of 2005 Orthophotography Project**

### **a. RFP anticipated release date**

Jill noted that the Request for Proposal was written and in the state procurement office. The plan is to release the RFP in early September. She offered her appreciation for the hard work put in by the Ortho Committee, who met several times, and wrote the document.

### **b. Regional Seminars w/Polis**

CTASC contracted with The Polis Center to convene 9 seminars around the State (starting on August 20) to provide information about the ortho project, to answer questions and to get local feedback.

Lisa Gehlhausen mentioned she heard that the project might not proceed. Jill stated that some counties had approached State government officials with concerns and questions; and while it is possible that the project could be stopped, we are proceeding until we hear otherwise. In the next few days, Jill and Roger Koelpin will be meeting with Laura Larimer, State CIO; Catherine O'Connor, Governor's Public Safety Director; and Earl Morgan, Director of CTASC, to see if there are issues, including Project Management, that can be addressed to make sure the project happens.

### **c. Huck Finn Project – proposal**

Jill asked the Council to support an effort to coordinate with the Geography Educators' Network of Indiana, GENI, to look for funding to educate students about aerial photography, and to have them paint photo-identifiable art on their school parking lots. The motion to proceed, pending funding, was made by Larry Stout, seconded by Jerry King, and passed unanimously.

## **6. Updates on Legislative Summer Study Committee**

### **a. Gaining Consensus w/State Agencies**

Alex thanked those who had participated in meetings to discuss issues related to a State supported effort to coordinate GIS, including an informal meeting with the IGIC Legislative Committee and the Polis Center; and a meeting with representatives of State agencies and IGIC leadership. EJ put together a graphic depicting the organizational relationships of a State GIS Office; Dave Coats at the Polis Center also submitted a similar

graphic.

Alex stated he had attended the meetings of the Legislative Interim Study Committee on Technology Issues, which met July 22 in Terre Haute and August 18 in Muncie. The committee, co-chaired by Senator David Ford, and Representative Matt Pierce, is charged with studying funding issues for a statewide GIS. Alex noted he would like IGIC to present at the September 15<sup>th</sup> meeting of this group, with the intent to show practical applications of GIS, and return on investment. Dave Coats, Polis Center, said that Senator Ford hired a law firm to build the study committee agenda, and that Bill Plater, IUPUI Chancellor, had been contacted. If this is like the other sessions, there will be a tour of the campus, a luncheon, and 2 hours of presentations in the afternoon. Alex and Dave agreed to work together to try to get on the agenda.

Alex asked if it would be possible to come to an agreement on what IGIC would like to present to the study committee as a structure for a state GIS coordination office. David Lewis remarked that since time was short; we could probably agree on principles but not particulars. David said that we already have a pretty good foundation we could agree on, including a policy committee of political appointees, an office (in some undetermined organization) with responsibility for data collection, production and distribution, and that IGIC should play an advisory role.

Alex asked if interested council members and others would meet September 2, to discuss objectives (and possibly structure) of a state GIS coordination office. Polis agreed to host the meeting.

**b. Updates on Proposed State Geographic Information Office**

Jill noted that there are agencies who would like to see a GI office within state government, but there are administrative and budgetary reasons why no decision has been made to establish the office (or not). Jill and Roger are scheduled to present at the State Library Board meeting on September 3, to see if there is an interest in housing a GI office inside the library building – regardless of where the office resides organizationally.

**7. Grants and Projects**

**a. AWARDED Roll-Out of IndianaMap Web Portal \$50,000 (USGS Eastern Region Geography PI: Jill Saligoe-Simmel)**

Jill stated that IGIC has been awarded the web portal grant by USGS. She thanked Charley Hickman for his help.

**b. AWARDED Local Government \$8,000 (USGS Eastern Region Geography PI: Jill Saligoe-Simmel)**

Jill stated that IGIC has been awarded this grant for coordination of data

collection. The funds will support conference calls, travel and meetings.

**c. Mapping Field Drain Tiles Using Color-IR Aerial Photography \$20k (IAGT Grant; PI: Bob Weaver – ending August 31st)**

Jill and Bob Weaver agreed to meet to close out the deliverables for this grant.

**d. RS Data Acquisition Grant \$20k data value (IAGT Grant: Indy Parks and IUPUI)**

Jill reviewed that the grant to capture Color-IR photos for Marion County was underway.

**e. IAGT Nov. Workshop – IGIC nominate 4 Indiana representatives**

Jill noted that IAGT would like Indiana to provide 4 short presentations at their conference. Expenses will be paid; fun will be had. Contact Jill for details.

**8. IGIC Organization Issues**

**a. 501(c)3 and other registrations**

Alex noted that our not-for-profit papers are final. Also, Jenny Dubeansky acquired a DUNS number for the corporation, verified that we were registered with the Indiana Secretary of State as an Indiana Vendor, registered us with the federal Central Contractor Registration (CCR) and registered us with the State procurement office.

**b. Exec. Director Report**

Jill distributed a report of activities that will be posted to the IGIC web site.

**9. New Business**

a. Jeff Corns noted that Jenny is almost out of hours in her contract, and asked if we should extend her hours. Yes. We will ask Innovative Mapping to submit a contract extension for Jenny's time.

b. Bob Wilkinson mentioned that Indiana was the only state without an agency with official authority for naming geographic places and features. Jill asked the Council to consider whether this would be an appropriate role for IGIC, and we can discuss at a future meeting.

**10. Adjourn**

Alex adjourned the meeting at 3:10 pm.